



# Queen's Drive Primary School

Dear Parents,

We hope you are enjoying your holidays and have managed some rest and relaxation during this time.

We are now in a position to provide you with more information about our return to school on Wednesday 2<sup>nd</sup> September. I do apologise for the length of this letter, but there is a great deal of updated information that we need to share with you.

Firstly, ALL children must return to school on 2<sup>nd</sup> September, the only exception to this are those children new to school in Early Years. Attendance will be "marked" accordingly.

## **Start and Finish Times**

The government guidance suggests staggered start and end times to ensure the safety of the children and parents. Therefore, until at least October half term, we are asking all children to be dropped off at their designated area. Parents will not be allowed in to the playground and we ask that you leave the premises as soon as your child has entered the entrances. This will ensure a quick entry and exit. Staff will be available at the entry and exit points to safely guide your children to their new classrooms. Please do not engage the classteacher in discussion at the start and end of the school day; should you need to speak with them, then please ring the school office and we will call you by phone. We would also ask that only one parent/carer drops off, in order to minimize congestion and limit the number of adults in one place at any given time. We would also ask that you do NOT arrive before your allotted time.

If your child becomes ill during school time, and shows any symptoms of coronavirus, we will contact you immediately and isolate the case. If a case is confirmed, then all children and adults within the "bubble" and siblings will be expected to self-isolate for 14 days.

PLEASE TURN OVER

Year 6 FOLLOW BLUE ARROWS	8.45-8.50	"What will you dream today?" gate and up the external stairs
Year 5 FOLLOW YELLOW ARROWS	8.50-8.55	Main entrance accessed from driveway
Year 4 FOLLOW BLUE ARROWS	8.55-9am	"What will you dream today?" gate and through external Y4 door
Year 3 FOLLOW YELLOW ARROWS	9am -9.05	Main entrance accessed from driveway
Year 2 FOLLOW GREEN ARROWS	8.50-8.55	Top gate through driveway to top gate near Nursery
Year 1 FOLLOW GREEN ARROWS	9am -9.05	Through driveway to the large gate near kitchen
Early Years FOLLOW YELLOW ARROWS	9.10 - 9.15	Main entrance accessed from driveway

### COLLECTION TIMES

Year 6	3.25	"What will you dream today?" green gate
Year 5	3.15	Main entrance accessed from driveway
Year 4	3.10	"What will you dream today?" green gate
Year 3	3.05	Main entrance accessed from driveway
Year 2	3.15	Top gate through driveway to top gate near Nursery
Year 1	3.05	Through driveway to the large gate near kitchen
Early Years	3.10	Main entrance accessed from driveway

A one way system is marked - PLEASE SEE THE ATTACHED MAP. We would be extremely grateful if you would adhere to the system in order to ensure that everyone feels safe.

Any child arriving after their designated time will be marked as "late". If this is the case, then you must come to the main entrance at the front of school as "bubbles" will promptly begin their school day. Each year group is a "bubble".

We are aware that many of you have children with brothers and sisters in school. Unfortunately, we are unable to make separate arrangements for their entry and exit, as we are unable to accommodate them if they are early or late.

If you have a Year 6 child who is permitted to walk home on their own at the end of the school day, then we need to receive your permission, in writing please. These letters should be sent to the school office. We cannot allow parents to meet children at the school gate as this will cause congestion, and we also cannot allow children to go and meet their siblings and parents in other classrooms due to staggered start and finish times.

I know that this is not ideal for parents but we would greatly appreciate your help and support with this. As we have not tried the system yet with 450 children we may experience some initial teething problems and as a result may make some small changes if needed. I will, of course, keep you informed.

### **Uniform**

School uniform must be worn and we are asking that children wear sensible, study back shoes, as additional time outside for daily exercise may be built in to the timetable. PE bags should be brought into school on 2<sup>nd</sup> September and these will remain in school until half term.

### **School Meals**

ALL children will have a named school water bottle, so please do not send one in.

KS2 children will be able to buy toast at playtime at a cost of 20p. We are hoping that the fruit delivery for KS1 will resume again at the start of the school year.

All children throughout school will be able to choose a hot meal, should you require a school dinner. Children who have packed lunches are asked to bring these in a plastic or paper bag. Those having packed lunches will be expected to bring their own cutlery, for example, a yoghurt spoon, if this is required. All children will be eating in classrooms.

### **General information**

Children will be part of a year group "bubble" and will remain in these "bubbles" for the length of the school day.

They should NOT bring anything in to school other than a packed lunch if they are having one.

Please try to wash school uniform daily.

If you need to speak to a teacher, the school office staff or myself, then please telephone school. As you can understand, we are trying to avoid having visitors in school at this time.

And finally ..... I know this is a testing time for us all, and the staff are definitely looking forward to welcoming the school back in September. We have missed them! School will be a very different place than it was in March. However, the commitment and dedication of all the staff here has not changed. We are committed to ensuring the best possible education for all the children at Queen's Drive, so that we can all aim high and be the very best that we can be.

I look forward to seeing you all again in September. Take care, and stay safe.

With very best wishes

Miss J Webster

Headteacher



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